

# Contract for Pet Care

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# Dogs on Deployment Boarding Contract

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Pet Owner Initials \_\_\_\_\_ DoD Boarder Initials \_\_\_\_\_



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<b>DoD Boarder Information</b>		
Name:		
Email:		
Home Phone:	Cell Phone:	
Address:		
City:	State:	Zip:

<b>Pet Owner Information</b>		
Name:		
Email:		
Permanent Phone:		
Permanent Address:		
City:	State:	Zip:
Branch of Service:		
Unit/Command:		
Unit/Command Phone:		
Unit/Command Address:		
Deployed/Training Duty Station:		

<b>Pet Information</b>	
Name:	
Gender:	Altered:
Type:	Breed:
Current Weight:	Food Brand:
Feeding Instructions:	
Microchip Number:	Rabies License:
<b>Medical History</b>	
Vaccination History (provide copies of all vaccinations to DoD Boarder):	
Pre-existing Medical Conditions and Allergies:	
Preventative Care Medications and Instructions:	Prescription Medications and Instructions:
Heartworm Prevention Brand:	
Flea and Tick Control Brand:	

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<b>Primary Veterinarian Information</b>			
Clinic Name:			
Doctor's Name:			
Phone:		Fax:	
Address:			
City:	State:		Zip:
Date of Last Exam:		Length of History with Veterinarian:	
<b>Emergency/After-Hours Veterinarian Information</b>			
Clinic Name:			
Doctor's Name:			
Phone:		Fax:	
Address:			
City:	State:		Zip:
<b>Insurance Information (if applicable - Dogs on Deployment Recommends Pets Best)</b>			
Company:		Policy #:	
Plan Details and Coverage:			
*ensure DoD Boarder is provided with a pet insurance claim form			

<b>Authorized Boarding Facility</b>			
Facility Name:			
Email:			
Phone:		Fax:	
Address:			
City:	State:		Zip:
Pet has been to this facility before:		Facility has vaccination records:	

<b>Emergency Contact 1</b>			
Name:			
Email:			
Home Phone:		Cell Phone:	
Address:			
City:	State:		Zip:
<b>Emergency Contact 2</b>			
Name:			
Email:			
Home Phone:		Cell Phone:	
Address:			
City:	State:		Zip:

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<b>Secondary Boarder (if applicable)</b>		
Name:		
Email:		
Home Phone:	Cell Phone:	
Address:		
City:	State:	Zip:
<b>Transfer of Ownership of Pet in Case of Death or Debilitating Injury</b>		
Name:		
Email:		
Home Phone:	Cell Phone:	
Address:		
City:	State:	Zip:
<b>Reimbursement and Payment Plan</b>		
Owner is responsible for paying for the cost of basic care of their pet, to include, but not limited to, food, toys, treats, services, grooming and supplies. Owner should remain financially responsible if temporary professional boarding or veterinarian services are needed.		
Monthly costs for:		
	Food:	\$ _____
	Flea, Tick Prevention:	\$ _____
	Heartworm Prevention:	\$ _____
	Grooming:	\$ _____
	Toys, supplies:	\$ _____
	Other ( _____ ):	\$ _____
	Monthly Total:	\$ _____
Amount to be paid monthly by owner:	Does owner request receipts of purchases?	
Method of Payment:	Date of Payment:	
Maximum allowance for boarding costs (for boarder's vacation, if applicable) for reimbursement:		
Maximum allowance for veterinarian costs (in case of injury or accident) for reimbursement:		

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### Boarder's Agreement to Owner's Terms

The following terms are legally binding and must be abided by if signed. If owner does not want to prescribe a listed term, owner is to line out said term, initial, and boarder is not to initial said line. Owner may add their own additional terms to hold boarder to. These terms act as guidelines for owner.

Boarder's Initials	Owner's Terms
	Boarder agrees to home owner's pet for entire length of owner's deployment or training.
	Owner is scheduled to deploy from ___/___/___ to ___/___/___ but is subject to change. Boarder agrees to keep pet until owner returns, unless owner authorization to transfer care is given.
	In the event that a pet cannot be homed by boarder for the entire duration of deployment, due to boarder's special circumstances, boarder agrees to release pet care only to someone prior approved by owner. If owner is not able to find replacement care, boarder will act in their stead to find a suitable replacement. Any new permanent boarder should be approved by owner before care is transferred.
	Boarder agrees to take pet to listed veterinarian(s) in case of injury or accident, without delay.
	Boarder agrees to use all reasonable precautions to protect pet against injury, escape or destruction of the pet but will not be held responsible or liable if proper care is provided to pet.
	Boarder agrees to maintain pet's current health through proper feeding, exercise, training and stimulation.
	Boarder will not transfer care or pet to any other person or boarding facility without prior written authorization from owner.
	Boarder will not whatsoever relinquish pet to an animal shelter, rescue or foster program in any circumstance.
	Boarder will utilize a professional boarding facility, which will be approved by the owner prior to deployment and listed in this contract, in case boarder is unable to care for the pet for a short duration (ex: out of town trip).
	In case of an emergency, boarder agrees to immediately contact the owner. If owner cannot be contacted, boarder is to contact the listed Emergency Contacts in this contract.
	Boarder agrees to relinquish pet back to the owner at the owner's return from deployment. Boarder will make no attempt to ever claim the pet as their own.
	Boarder will keep all receipts related to pet's care for the duration of owner's deployment. All expenses to be reimbursed by owner will be recorded and provided to owner on request. No additional reimbursement will be made by boarder unless receipts are provided.
	Boarder agrees to never abandon pet in any circumstance, which is the act of intentionally and permanently giving up, surrendering, deserting or relinquishing property.
	If boarder rents, boarder will provide letter to leasing company stating intent to board military member's pet for duration of deployment and will receive prior authorization for pet to live in said home.

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Pet Owner Initials \_\_\_\_\_ DoD Boarder Initials \_\_\_\_\_

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## Owner's Agreement to Boarder's Terms

The following terms are legally binding and must be abided by if signed. If boarder does not want to prescribe a listed term, boarder is to line out said term, initial, and owner is not to initial said line. Boarder may add their own additional terms to hold owner to. These terms act as guidelines for boarder.

Owner's Initials	Boarder's Terms
	Owner agrees to maintain full legal responsibility of the pet in case a suit follows regarding the behavior of their pet in a bite or injury dispute due to preexisting pet behavior.
	Owner agrees to reimburse boarder for all costs associated with basic necessary care of pet (food, supplies, grooming, etc).
	Owner agrees to reimburse boarder in case professional boarding is needed associated with short-term absence of boarder.
	Owner agrees to reimburse boarder for any damages to household or personal items done by pet, including carpet cleaning if urination by pet has occurred.
	Owner agrees to maintain dog bite insurance for the length of deployment, in case such incident should occur.
	Owner agrees to notify immediately changes to deployment schedule, in accordance with OPSEC.
	Owner agrees to not hold boarder responsible for any injury that befalls pet as long as proof of prior proper care is given. Neglect or maltreatment is exempt.
	Owner agrees to not abandon their pet with the boarder. If the end date of boarding has past _____ (ex. 30 days) days without communication from the pet owner, the boarder may act in accordance with this contract by first contacting the emergency contacts or by seeking to rehome the pet if applicable.

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Pet Owner Initials \_\_\_\_\_ DoD Boarder Initials \_\_\_\_\_



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## Additional Agreements

The following terms are legally binding and must be abided by if signed.

Owner's Initials	Boarder's Initials	Terms

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Pet Owner Initials \_\_\_\_\_ DoD Boarder Initials \_\_\_\_\_

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## Pet Profile

The following is to be completed by the pet owner and is to accurately describe the personality and preferred living conditions of pet to be boarded. The pet profile should be discussed with the boarder to illustrate what the boarder is to expect when living with the pet.

### People Interaction

- People friendly
- Shy towards new people
- Shows people aggression
- Pet has bitten a person before
- Pet dislikes small children
- Pet dislikes men
- Pet dislikes women
- Dislikes people coming through door
- Dislikes mail man
- Barks at strangers

### Dog Interaction

- Likes other dogs
- Shows dog aggression
- Passive towards other dogs
- Pet is nervous around small dogs
- Pet is nervous around large dogs
- Pet is well-behaved in dog parks

### Cat Interaction

- Likes cats
- Dislikes cats
- Has never interacted with a cat

### Hunting Instinct

- Pet shows desire to hunt small animals
- Pet is passive with small animals

### Behavior

- Pet shows food aggression
- Pet bolts from open doors
- Pet displays separation anxiety
- Pet comes when name is called
- Pet dislikes/is uncomfortable in car
- Pet dislikes being groomed
- Indoor pet (and/or)
- Outdoor pet
- Barks when alone
- Fearful of loud noises

### Training

- Pet is housetrained
- Pet is crate-trained
- Pet can be easily walked on-leash

## Additional Instructions for Pet Care:

Things to discuss and consider:

- What to do if the pet is injured or ill? What if it is life threatening?
- What to do if pet becomes aggressive towards boarder's pets, children or adults?

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- What to do if pet becomes lost?
- What to do if owner does not return as expected, and boarder can no longer care for pet?
- What to do if the boarder has an emergency of their own and can no longer care for their pet?
- What to do with the pet if the boarder goes on vacation?
- What to do when unexpected extra costs are incurred by the boarder for the pet's care?

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## Signatures of Involved Persons

We agree that the above information is true and correct. We agree to abide by the above terms, as dictated by our initials. We do not hold Dogs on Deployment responsible for this arrangement or any outcome from it.

\_\_\_\_\_

Owner	Date	Boarder	Date
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## Veterinarian Release Form

This form is to be delivered to the pet owner's preferred primary veterinarian and emergency veterinarian clinic before deployment and kept on file in case of accident or illness. This form is not to be kept by the DoD Boarder if sensitive financial information is included on it.

<b>Primary Veterinarian Information</b>		
Clinic Name:		
Doctor's Name:		
Address:		
City:	State:	Zip:
<b>Emergency/After-Hours Veterinarian Information</b>		
Clinic Name:		
Doctor's Name:		
Address:		
City:	State:	Zip:
<b>Insurance Information (if applicable)</b>		
Company:	Policy #:	
Plan Details and Coverage:		

I, \_\_\_\_\_ (owner's name), hereby authorize the veterinarian(s) listed in this contract to treat any of my pets currently being boarded by \_\_\_\_\_ (DoD Boarder's name). I accept full responsibility for all fees and charges incurred in the treatment of any of my pet(s). I authorize the veterinarian(s) listed in this contract to charge my credit card in case payment is required, but to incur no other charges unrelated to my pet's care. I authorize a maximum amount of \$\_\_\_\_\_ (if unlimited, write "unlimited") to be charged per incident and/or (circle) \$\_\_\_\_\_ (if unlimited, write "unlimited") to be charged total during the entire time my pet(s) are in the care of my DoD Boarder.

Credit Card Type: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Security Code: \_\_\_\_\_

I authorize \_\_\_\_\_ (DoD Boarder's name) to transport my pet(s) to and from the listed veterinary clinic for treatment or to request "on-site" treatment if deemed necessary. If I cannot be reached in case of an emergency, the DoD Boarder shall act on my behalf to authorize any treatment excluding euthanasia. I authorize the DoD Boarder to be given any medications and prescriptions my pet(s) may need during or after treatment.

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

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## Boarding Payment Release Form

This form is to be delivered to the pet owner's preferred primary boarding in case the DoD Boarder requires to board the pet during their foster period. The pet owner is to ensure that their pet is authorized for boarding at the listed facility by ensuring a temperament test (if required for boarding) is performed, current vaccination records are provided and an emergency contact profile is completed with the boarding facility (if required). This form is not to be kept by the DoD Boarder if sensitive financial information is included on it.

<b>Boarding Facility</b>		
Boarding Facility Name:		Phone:
Address:		
City:	State:	Zip:

I, \_\_\_\_\_ (owner's name), hereby authorize the boarding facility listed in this contract to board any of my pets currently being boarded by \_\_\_\_\_ (DoD Boarder's name). I accept full responsibility for all fees and charges incurred in the treatment of any of my pet(s). I authorize the boarding facility listed in this contract to charge my credit card in case payment is required, but to incur no other charges unrelated to my pet's care. I authorize a maximum amount of \$\_\_\_\_\_ (if unlimited, write "unlimited") to be charged per boarding period and/or (circle) \$\_\_\_\_\_ (if unlimited, write "unlimited") to be charged total during the entire time my pet(s) are in the care of my DoD Boarder.

Maximum number of continuous authorized stays: \_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Security Code: \_\_\_\_\_

I authorize \_\_\_\_\_ (DoD Boarder's name) to transport my pet(s) to and from the listed veterinary clinic for treatment or to request "on-site" treatment if deemed necessary. If I cannot be reached in case of an emergency, the DoD Boarder shall act on my behalf to authorize any treatment excluding euthanasia. I authorize the DoD Boarder to be given any medications and prescriptions my pet(s) may need during or after treatment.

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

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## Owner Checklist

Owner should use this checklist as a guideline for preparing their pet for when they leave on deployment. Individual pet owners may or may not require all of items and may require additional items not listed.

- Pet is current on all vaccinations
- Pet has been seen by a veterinarian within the last six months and proof of current health and condition is available
- Copies of vaccination records have been provided to DoD Boarder
- Veterinarian has medical history of pet and knows of deployment
- Veterinarian has been provided with the Veterinarian Release Form
- Pet has current rabies license
- Pet has been microchip and information has been updated to show DoD Boarder's contact information
- Pet has an ID tag which reflects the DoD Boarder's contact information
- DoD Boarder supplied with heartworm preventative medication and flea and tick repellant for length of deployment
- Pet insurance coverage is extended for length of deployment and claim form provided to boarder
- Payment method for pet is set up to reimburse DoD Boarder for pet expenses (direct deposit, personal check, etc)
- Command is notified that pet is being boarded and may be contacted by boarder in case of absolute emergency
- Authorized professional boarding facility has copy of pet's vaccination record and has been approved for boarding
- Boarder is provided with supplies in good condition (working leashes, collars, toys, beds, bowls, etc)
- Boarder is provided with sufficient amount of food for at least one month
- Emergency contacts have been notified that they're listed as such and may be contacted by boarder in emergency
- Activated dog-bite insurance
- Ensure instructions for pet's care are included in will in case owner is killed in action
- Boarder is added to unit's emergency contact list in case something happens to the pet owner
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

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## DoD Boarder Checklist

Boarder should use this checklist as a guideline for preparing their household for when they receive their Pet on Deployment. Individual boarders may or may not require all of items and may require additional items not listed.

- Leasing agency has been notified of pet coming to home
- All family members and pets have met incoming pet
- House is safe for incoming pet (toxic plants, unsafe hazards, etc)
- Outside fence has been checked for any areas which may allow escape
- Any household service provider (house keeper, yard care, etc) is notified of new pet in home
- Received incoming pet's vaccination records
- Received copy of pet insurance claim form
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